ANNUAL ASSESSMENT REPORT
AND
STRATEGIC PLANNING UPDATE
Year: 2008

Area or Unit Name: STUDY ABROAD
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Section 1. Goals and Accomplishments

Goal 1: Increase student participation in international education.
- During the 2007/08 academic year 816 TTU students participated in study abroad. This is an 11% increase from the previous year. We also sent students to diverse locations. Traditionally TTU students have gone to Western Europe and Mexico. During this period, we sent students to Asia, the Middle East, Africa, and Latin America. We coordinated 28 faculty-led programs to Mexico, Belize, Costa Rica, Italy, Canada (Montreal), Belgium, Spain, Germany, Dominican Republic, Czech Republic, France, Brazil, Vietnam, Cambodia, Thailand, and Norway.
- Students received scholarships for study abroad from National Security Exchange Program, Freeman Asia, and Gilman. Students also received scholarships from some providers - American Institute for Foreign Study and IFSA Butler. Two newly established programs – one at Ulsan University, Korea, and one at Yedipite University in Turkey, award stipends to TTU participants for teaching English as a Second Language classes.

Goal 2: Centralize services to facilitate university study abroad initiatives through the Study Abroad Unit.
- We wrote and gained approval of an operating procedure and handbook for faculty-led programs. This will greatly assist in centralizing these programs. We received support from the Provost to require attendance at the Faculty Colloquium and the Safety Seminar for all faculty taking TTU students abroad. We signed a contract with HTH Worldwide for insurance coverage of all TTU students participating in TTU study abroad who are not already covered by the program in which they participate. This coverage includes health and accident as well as emergency medical evacuation & repatriation and repatriation of remains for only $.95 per day. This is the first time students have been fully covered by one insurance company. This is important in situations where a group is involved.

Goal 3: Develop new Study Abroad programs which meet the needs of academic departments and students in specific majors.
- We worked with Human Sciences to identify new programs for their students. An affiliation with the International College of Management in Sydney, Australia allows their students to take classes in event management which they are currently unable to do at TTU. We also signed an affiliation with a Swiss Hotel Management Institute.
- We established agreements with three institutions in Brazil to support a FIPSE grant received by ICASALS. We signed the first agreement involving both TTU and HSC and an international institution. We worked with Computer Science to establish three agreements with Chinese institutions. We signed agreements with two Czech institutions – one for an agricultural exchange and one for an engineering exchange.
- We also launched a new graduate program – the Peace Corps Masters International in which students complete most of their course work towards a master's degree in education or agriculture and then participate in Peace Corps, which counts towards the degree and, finally, return to TTU for completion of the degree.

Goal 4: Continue to expand the use of technology to facilitate outreach initiatives and improve efficiency of data collection.
- We launched a new office management system, Studio Abroad. It has allowed our office to become nearly paperless. All but three forms are now submitted on-line. Studio abroad allows the students, faculty, and our staff to track students’ progress through the procedures for participation in study aboard. It has centralized study abroad at TTU since all students who participate in study abroad must go through the process. It has also helped to centralize faculty-led programs, making it easier for students to apply and for faculty leading students abroad to follow their progress. It centralized all of the information on the students and allows us to generate CD’s with all pertinent student information for the faculty taking students abroad. We also created a Facebook account and invited others to join.

Goal 5: Increase campus-wide support and awareness of Study Abroad.
- We increased support and awareness of Study abroad through participation in summer freshman orientation. We also made class presentations to more than 11,000 students, two study abroad fairs, IS1100 classes, Top Scholars, residence halls, Honors Fair, Engineering Career Fair, and the Tech Mentors Fair. We also hosted a breakfast for advisors on the morning of the fall study abroad fair at which providers and faculty who take students abroad gave an overview of their programs.

Goal 6: Ensure that the Study Abroad staff receive the professional development and training necessary to keep abreast of “best practices” in
• The director and two counselors attended the NAFSA annual conference where we participated in workshops and sessions to update and strengthen our knowledge of study abroad best practices and new developments in the field. The director and one counselor attended the regional conference where the counselor presented at a session. The director has been the education liaison for NAFSA Region III and responsible for reviewing and organizing proposals for the regional conference. She also serves on the Advisory Board for the American Institute for Foreign Study.
Section 2. Universal Quantitative Data

There are no Universal Quantitative Data for this area/unit.
### STUDY ABROAD

#### Area/Unit Specific Information

**Section 3a. Quantitative Information**

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- Participation in TTU study abroad
  - Class presentations to promote study abroad: 7031, 8000, 13708, 12000
  - Number of students in these presentations: 650, 651, 815, 870
  - Number of participants in Study Abroad: 650, 651, 815, 870

- Countries students studied in
  - Number of Countries: 21, 31, 33, 48
  - Geographic Regions students studied in: 21, 31, 33, 48
  - Number of Countries students studied in: 21, 31, 33, 48

- Faculty-led programs
  - Number of programs: 23, 26, 31, 26
There is No Area Specific Data in Fall Section.
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Section 3b. Qualitative Information.
There is no qualitative information for the current year.
Commentary:

During the 2007/08 academic year 816 TTU students participated in study abroad. This is an 11% increase from the previous year. We also sent students to diverse locations. Traditionally TTU students have gone to Western Europe and Mexico; during this period, we sent students to Asia, the Middle East Africa, and Latin America. We coordinated 28 faculty-led programs to Mexico, Belize, Costa Rica, Italy, Canada (Montreal), Belgium, Spain, Germany, Dominican Republic, Czech Republic, France, Brazil, Vietnam, Cambodia, Thailand, and Norway. Students received scholarships for study abroad from National Security Exchange Program, Freeman Asia, and Gilman. Students also received scholarships from some providers - American Institute for Foreign Study and IFSA Butler. Two newly established programs which award stipends to TTU participants for teaching English as a Second Language classes.

In the area of centralizing study abroad, we launched a new office management system which will replace at least a .5 staff position. It has enabled us to track the progress of students in the application and post application phases of study abroad to be sure they have completed all requirements for participating in TTU study abroad. It also tracks students through the Study Abroad Competitive Scholarship which has made the process much more manageable. We also contracted with a single insurance provider for complete coverage of our students participating in TTU study abroad programs. We worked with Human Sciences, Engineering, ICASALS, Computer Science, Business and Physics to establish new programs. A ground-breaking project was one linking TTU and HSC with a Chinese partner institution. Another was the launch of the Peace Corps Masters International degree. We have worked hard to make more people aware of study abroad opportunities at TTU. We have also participated in conferences to stay abreast of the liability issues and new developments in the field of study abroad.

Implementation Plan:

1. Increase staff to transfer the duties of the Passport Office and some faculty-led accounts to a new position. This frees up time for the counselor now in charge of the passport office to work with more TTU students participating in TTU study abroad. It also provides relief for the business assistant who cannot manage all 28 accounts by herself.
2. Continue to expand support and awareness of study abroad through collaboration with the Institute for undergraduate Research and the Council for Service Learning to identify study abroad opportunities for these students. We will have a presence on campus weekly for recruiting. Work with Pegasus program to make students aware of study abroad opportunities. We will continue to explore new ways to promote TTU study abroad.
3. Continue to work with colleges and departments on campus to expand study abroad opportunities for their students.
4. Continue to upgrade and develop new uses for Studio Abroad, our office management system.
5. Update faculty safety seminar and colloquium and pre-departure orientation for students as necessary to make everyone aware of safety issues.